

Streamlyne FAQs #2
February 2023

Note: The following information is to the best of our knowledge at this time.

1. Will salary inflation be user-controllable (i.e., can salary inflation be “on” for some proposals, but “off” for other proposals)?

Yes, salary inflation at 3% will be on by default, but can be removed by updating the Inflation panel in the Rates tab of the Budget Document.

2. Will salary amounts in Streamlyne automatically include additional administrative increments from Workday?

Streamlyne salary amounts will include increments for administrative appointments, but will not include FISAP nor Ames Lab increments.

3. How does the system account for flattened budgets? Will this be a manual step to calculate an average over the total budget and update the base salary?

Base salaries can be adjusted to allow for flattened budgets with no escalation.

4. For NIH proposals, will Streamlyne automatically limit salaries to the current NIH salary cap?

The salary cap can be applied on the Project Personnel panel of the Personnel tab in the Budget Document.

5. When cost share is mandatory, where in the Budget Document can we enter the cost share amount? We did not see a cost share option for each budget line, only for the total cost share amount.

Cost Share amounts can be entered for each budget category in a budget period. Streamlyne will calculate personnel (salary and fringe benefits) cost share automatically. Cost share details should continue to be included in an approved Cost Share Waiver Request form, outside of the Streamlyne system.

6. Will OSPA continue to provide a BOB Excel template? Or will we have a new template built in Streamlyne?

OSPA will no longer be updating the BOB templates after we go-live with Streamlyne. Proposal budgets will be created within the Streamlyne Budget Document system.

7. PI Incentive Credit Splits percentages can be entered with two decimals and must total 100% in Streamlyne. Workday Incentive distributions are entered by SPA into Workday totaling 15%, and must use only whole numbers in the Award Credit splits. How will the PI Incentive Credit Splits translate to Workday?

PI Incentive Credit Splits should be entered in Streamlyne as percentages of the 15%. For example:

PI	8% of 15% = 53% of 100%
Co-PI	<u>7%</u> of 15% = <u>47%</u> of 100%
	15% 100%

OR

PI	10% of 15% = 66% of 100%, enter as 65%
Co-PI	1% of 15% = 7% of 100%
Co-PI	1% of 15% = 7% of 100%
Co-PI	1% of 15% = 7% of 100%
Co-PI	1% of 15% = 7% of 100%
Co-PI	<u>1%</u> of 15% = <u>7%</u> of 100%
	15% 101%

You will need to round down the highest percentage by 1% to equal 100%.

8. Will Streamlyne allow Graduate Research Assistants (GRAs) to be supported for only 1 or 2 semesters (spring/summer or summer/fall), 4.5-5 months, or 7.5-8 months?

GRAs should be budgeted using their percent of effort for each applicable budget period on the project. This percentage will be less if only 1 semester is budgeted for the applicable budget period.

9. The Combined Credit Split panel on the Key Personnel tab has Incentive, Financial and Contribution credit splits. Can the credit split percentages for Financial and Contribution be different? Will it be possible to leave the "Financial" column blank or will it be required?

Yes, the Credit Split percentages for Contribution and Financial may be different and represent different concepts. The Contribution percentage represents intellectual contribution to the project by each Key Person. The Financial percentage represent the percentage of the entire project budget that is allocated to each Key Person. The colleges have asked us to collect this information, and entry of Incentive, Contribution and Financial Credit splits will be required.

10. When a Financial Credit Split is entered into Streamlyne for a Key Person, will we also encourage the creation of Secondary Award Lines (SALs) that reflect this distribution when the award is established?

The decision to use or not use SALs is independent of the Financial Credit Split. This decision will be made by the administering Streamlyne Unit (department/center) and/or Reporting Unit (college, VP unit).

11. What is the RU F&A Distribution used for?

The RU F&A Distribution is for the 45% RRC F&A revenue distribution that uses 10/31/xx payroll cost allocations. The current Distribution-FA-for-RRCs Excel spreadsheet will be replaced with an automated process for determining these percentages in Streamlyne.

12. Can we have a new budget template before Streamlyne go-live? When will the new budget templates be available?

Budgets will be created within the Streamlyne system. Training on budget creation in Streamlyne will be available prior to go-live.

13. Will Streamlyne produce an SF424 budget form PDF file to email to the prime applicant when we are a subrecipient?

Streamlyne will produce a SF424 R&R budget when we are a subrecipient. It does not matter if the source of funding is federal or not. Streamlyne will not produce an SF424A budget when ISU is a subrecipient.

14. Will Streamlyne automatically convert a budget entered with detailed itemization into a modular budget for submission to NIH? Will OSPA require a separate detailed budget for SPA to upload into Workday? Same for modular budgets from subs?

Streamlyne will convert detailed budgets into modular budgets for submission to federal sponsors when the modular budget box is checked in the Budget Overview panel of the Parameters tab in the Budget Document system. No changes are anticipated to the existing OSPA guidance for NIH modular budgets.

15. When a Project Personnel person is entered as TBD in the budget, is the salary field free form or are there validations to check the value entered?

If a Project Personnel person is entered as TBD, the salary field will allow any amount to be entered.

16. When entering tuition in the budget, is this a free form field or are there any built in validations on this value?

Streamlyne does not have any validations for tuition amounts entered. Prior to go-live, OSPA will provide campus with a tuition budgeting tool spreadsheet.

17. Will it be possible to view the Budget "Summary" tab updating in real-time (in a separate window) while entering detailed budget information?

The Summary Tab in the Budget Document updates when budget changes are saved. You will need to be in a separate browser (not simply a separate window or tab) to be able to make changes to your budget, save those changes in one browser, and then refresh your other browser to see the updated summary.

18. Will it be possible to view proposed total cost share on the Summary tab in the Budget Development system?

The proposed total cost share is listed for each budget saved in the Budget Versions panel on the Budget Versions tab in the Budget Document system.

19. Complex proposal budgets can be very iterative, requiring a dozen versions with assistance from multiple PIs and staff. Assuming Budget Documents are intended to be prepared in Streamlyne, who will be able to access the budgets, and how will version-management be handled?

Budgets can be edited by the Proposal Initiator or the PI. Additional users can be added as budget creators in the Users panel on the Permissions tab in the Proposal Development Document module by selecting the role "Budget Creator." ONLY ONE PERSON CAN BE IN A BUDGET DOCUMENT AT A TIME. Each version of a budget will have its own budget name.

20. Is the "goal-seek" function incorporated in Streamlyne to assist with determining personnel salary when a specific effort-per-budget period or dollar amount is desired?

There is no goal seek function in Streamlyne. Salary is normally calculated by entering a percentage effort for each budget period. However, the effort percentage may be determined using the "Sync to Requested Salary" feature (where a specific dollar amount is entered and then the effort percentage is calculated) in the Personnel Details panel of the Personnel tab in the Budget Document system.

21. Some sponsors require budgeting using only whole dollar amounts. Will there be an option available in Streamlyne for users to round or truncate budget categories or amounts?

No functionality currently exists in Streamlyne to round or truncate budget categories or amounts. A specific dollar amount can be generated for salary using the "Sync to Requested Salary" feature (see #20 above). ISU has requested that Streamlyne develop an export to Excel function for budgets, and budgeting in whole dollars may need to be handled outside of Streamlyne.

22. Will we be required to enter budgets into Streamlyne, even when sponsors have their own detailed budget templates? How will Streamlyne work with non-S2S funders who require direct submission of PDF uploads of budgets into their own online systems (e.g. Dept. of Defense, various foundations)?

Yes, all budgets for proposals MUST be entered into Streamlyne. OSPA is required to provide SPA with a budget using ISU budget categories for all funded awards. If there is a sponsor-required budget template (such as an EERE budget), this completed budget template should be saved in Streamlyne and uploaded as an attachment.

23. Will Fringe Benefit (FB) rates be auto-populated?

Streamlyne will automatically calculate FB amounts using predetermined DHHS approved FB rates.

24. NIH proposal budgets (and current & pending support for JIT and RPPRs) require salaries in calendar/academic/summer person-months. In the S2S process, will Streamlyne automatically convert percentages to person-months?

Yes, Streamlyne will submit S2S proposals which require person-months in person-months.

25. What does the Streamlyne budget summary page look like when it is printed? The on-screen Summary tab in Streamlyne does not look like it contains enough information to be considered a detailed budget (including base salary, effort percentages, and F&A rates).

A detailed Budget Summary Report is available on the Print Forms panel of the Budget Actions tab in the Streamlyne Budget Document system.

26. How will a subaward budget be downloaded/printed for submission to another organization?

A Budget Summary Report (see #25 above) can be printed as a PDF file to use for submission to another organization.

27. When Streamlyne calculates salary for Key Personnel or named persons, will it use the ISU employee's current salary in Workday?

Yes, personnel salary changes in Workday are updated each weeknight in Streamlyne. The salary calculated by Streamlyne may include salary escalation.