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Iowa Department of Public Health
Advancing Health Through the Generations

Thomas J. Vilsack
Governor

Sally J. Pederson
Lt. Governor

Mary Mincer Hansen, R.N., Ph.D.
Director

August 4, 2005

To: Iowa Department of Public Health Service Contractors

From: Cheryl Christie
Contract Administrator

Re: Contractual Travel Limits

Iowa Department of Public Health service contracts currently specify the following condition for travel reimbursement:

“The DEPARTMENT will **not** reimburse travel amounts in excess of limits established by Iowa Department of Revenue and Finance.

- a. Instate maximum allowable amounts for food are \$8.00/breakfast, \$9.00/lunch and \$18.00/dinner; lodging maximum \$68 plus taxes per night and mileage maximum of \$.29 per mile.”

Effective July 1, 2005, the Iowa Department of Administrative Services has increased the maximum mileage reimbursement rate for driving a vehicle for state business to \$0.34. This increase in the state's limits modifies the contractual terms.

IDPH will reimburse mileage at a maximum reimbursement rate of \$0.34 as of July 1, 2005. All other travel limits remain unchanged.

Please maintain a copy of this modification correspondence with your IDPH contract(s) for future reference.

If you have any questions, please contact me at 515-281-6645.